



CHARGING POLICY

Policy Date:	2023-2024
Person Responsible:	Executive Headteacher

Introduction

All children within our nursery setting are entitled to free early year's education (15 or 30 hours).

Trips and visits

When organising trips or visits which enrich the curriculum, the nursery does not charge for these activities where possible. When this is unavoidable due to entrance fees, parents/carers are notified well in advance. Children should not be excluded from trips for financial reasons

Lost Books/Book Bags

Children are given a free book bag when they start nursery. A charge is made for lost books and replacement book bags. The nursery may not make a profit on these items and we charge them at cost price.

Late Collection Fee

A parent/carer is charged £2.50 per child, for every fifteen minutes each child is collected late, after 3.30pm. If a parent/carer is on their 3rd occasion of arriving late to collect a child, the charge increases to £5 per child. This increased fine of £5 will remain as the charge for the remainder of the academic year. For full details please see our late collection policy.

Nursery

As a nursery we offer a lunch club provision (subject to availability). The fee payable is £3. Parents/carers must provide a packed lunch.

If parents/carers of those children who are aged 3 years and over wish to purchase an additional 15 hours per week (up to the maximum of 30 hours), this is charged at £30 per week. This fee remains payable when a child is absent and is subject to availability.